

Minutes
Oklahoma Association for Pupil Transportation
Board Meeting
Tuesday – March 21, 2017
Summit Bus OKC
1735 W Reno Ave Oklahoma City, OK 73106

1. Call to order: 10:07 A.M.
Roll Call of Board: Billy Whittenburg_x___ Kim Hamilton__x__
James McNabb_x___ Gary Greenhill__x__
Kevin Holba__x___ Kenny Chamlee__x__
Chuck Lawson__x___ Janiece Cress_x___
Tammy Bowler_x___ Jonathan Powers__x__
Matt Tarr_x___

- Roll Call of Leadership Team: Tammy Shepard____ Joel Illgen____
Donnie Ryan____ Kevin Means____
Joshua Critchfield____ Floyd Gates____
Randy McLerran____

Recognition of Guests: _____

2. Approval of Minutes from February Meeting. Date changed to reflect actual date of meeting February 15, 2017. January 18, 2017 was date on minutes due to form editing error.

Motion: Chuck Lawson 2nd: Tammy Bowler Vote: Pass

3. Treasurer’s Report. Kim Hamilton

Motion: Gary Greenhill 2nd: Janiece Cress Vote: Pass

4. New Business

Online Training Invoice 15-012734

Motion: Janiece Cress 2nd: Tammy Bowler Vote: Pass

Kim's Invoice 0120-2017

Motion: Gary Greenhill 2nd: Chuck Lawson Vote: Pass

Advantage Insurance Group Invoice 971216

Motion: Matt Tarr 2nd: Janiece Cress Vote: Pass

Budget - Lapel Pin Design \$900.00. Matt Tarr presented final pin design from vendor for 2017 conference lapel pin. Working with vendor and motion to approve purchase of pins.

Motion: Gary Greenhill 2nd: Janiece Cress Vote: Pass

Budget – Notebook style agenda: Matt presented design for 2017 agenda and approximat cost to be printed.

Motion to purchase: Gary Greenhill 2nd: Tammy Bowler Vote: Pass

Kim presented Black swerve pocket folder to be distributed to attendees at conference with agenda.

Motion to Purchase: Chuck Lawson 2nd: Jonathan Powers Vote: Pass

Budget - Name Badge Pouches

Discussion to search for other options and get quotes for name badge pouches and vender to print name tags.

5. Attorney: Kim Called and is awaiting a call back. Nothing to report at this time.
6. Square card reader: Matt reports square card reader is set up and running to accept credit card payments and has been used for a vendor transaction and was successful.

7. Web Site: Matt Tarr, nothing new to report
8. Golf: Tammy has a donor interested in donating for the purchase of goody bags for the tournament. IT was agreed that donations for this purpose would be used solely for this purpose. It was also asked if there was a limit to who was able to participate in the tournament. It was agreed that at this time as long as space is available and participants have some relation to a member of OAPT that they would be allowed to participate in

the tournament. Actions will be taken to assure vendors are not paired with nonmembers to maintain the intended purpose of the tournament.

9. School Bus Road-eo

Group discussed an alternative method of rewarding prizes for participants in school bus rodeo. Consensus was to keep current awards system in place. Jonathan Powers is looking at additional trophies or plaques so winners of the team competition have a personal award as well as an award for their district.

10. Conference Updates and Discussion

1. Mechanics: Gary/Kevin report that the mechanics agenda is completed and ready for the conference.
2. Directors: Jonathan reported that 10 districts have registered and 6 of these districts have been invoiced.
3. Vendors: Matt reports that 26 vendors have registered for the conference.
4. Agenda: Discussion of final edits to agenda and printed booklet. Include Pat King Oklahoma NIMS director to present an overview of NIMS. Still working on COSA attorney to speak at conference.

11. Old Business

None

12. Adjournment

COSA letter: Kim presented letter form COSA looking for interested presenters for their 2017 conference.

Motion: Chuck Lawson 2nd: Tammy Bowler Vote: Pass