

**Minutes**  
**Oklahoma Association for Pupil Transportation**  
**Board Meeting**  
**Wednesday – August 2, 2017**  
**Choctaw Nation Hotel & Conference Center**  
**Durant, OK**

1. Call to order: 10:00 A.M.

Roll Call of Board:

James McNabb\_x\_\_

Kim Hamilton\_\_x\_\_

Billy Whittenberg\_x\_\_

Gary Greenhill\_\_x\_\_

Randy Empting\_\_x\_\_

Kenny Chamlee\_\_\_\_\_

Chuck Lawson\_\_x\_\_

Janiece Cress\_x\_\_

Tammy Bowler\_x\_\_

Jonathan Powers\_\_x\_\_

Matt Tarr\_x\_\_

Gabe Hayes\_\_\_\_x\_\_\_\_\_

Roll Call of Leadership Team:

Tammy Shepard\_\_\_\_\_

Joel Illgen\_\_\_\_\_

Donnie Ryan\_x\_\_

Kevin Means\_\_\_\_\_

Joshua Critchfield\_\_\_\_\_

Floyd Gates\_\_\_\_\_

Randy McLerran\_\_\_\_\_

Recognition of Guests: Lean Arredondo- Duncan Public Schools

Laura Riggle- Duncan Public Schools

Eric Story-Safety Vision

2. Approval of Minutes from June Meeting.

Motion: Gary Greenhill 2<sup>nd</sup>: Matt Tarr Vote: Pass

3. Treasurer's Report. Kim Hamilton

Motion: Tammy Bowler 2<sup>nd</sup>: Chuck Lawson Vote: Pass

4. New Business

- Motion to remove Kathy Burtwell as authorized account user from OAPT checking accounts. Add James McNabb, Gary Greenhill, and Jonathan Powers to list of Authorized user on accounts.

Motion: Chuck Lawson 2<sup>nd</sup>: Janiece Cress Vote: Pass

- Online Training Invoice: not yet received
- Kim's Invoice 125-2017

Motion: Jonathan Powers 2<sup>nd</sup>: Tammy Bowler Vote: Pass

- Board meeting dates and locations for 2017-18

Group discussion on dates and locations. Next meeting Sept 13 at State Department of Education. Plan is to meet 2nd Wednesday of every month Locations TBD, group discussed meeting at State Department due to central location for members and the ability for Tina Spence to attend meetings. Plan to meet in Durant again in April to prepare for conference.

- Matt Tarr to NAPT conference in place of Kim Hamilton

Motion: Chuck Lawson 2<sup>nd</sup>: Janiece Cress Vote: Pass

- OSSBA Conference:

Kim has reserved a booth at OSSBA conference Aug25-26, 2017. Board members are needed to help cover booth during event and to speak with visitors and other vendors.

- SEON Announcement: Kim shared an email from Kevin Schentag about SEON's anti bully campaign grant opportunity for schools.
- Special Ed Conference-Oct 19, 2017 Tina Spence
- Kim reports that Tina Spence is looking for ideas for speakers
- Motion for OAPT to facilitate Vendor registration and financials to facilitate lunch and other misc. Items needed for Special Ed. Conference.

Motion: Jonathan Powers 2<sup>nd</sup>: Matt Tarr Vote: Pass

- Web Site: Matt Tarr, still needs bios of current members and also any new members. Working to update mutual aid directory from cards at conference.
- School Bus Rodeo-Edmond Fire Training Center Oct 14, 2017 (setup Oct 12-13)  
Discussion to add divisions other than conventional. No additional divisions at this time.
- Bylaws and Attorney  
Meeting scheduled September 13<sup>th</sup> at 9:00 am one hour prior to regular board meeting to look over any potential changes to bylaws to look into for next year's annual meeting. Nothing to report from attorney.
- Conference Updates and Discussion

1. Mechanics: Working to improve and standardize Inspector training state wide. A Joint effort with SDE Edmond Schools, Putnam City Schools, and Ed Jolly. Gabe Hays will help Gary Greenhill prepare the mechanics portion of the conference.
2. Directors: James McNabb proposed the idea of bring PDS training to the OAPT annual conference. Discussion about topics and value of this training.
3. Vendors: Matt has updated vendor forms for 2018 conference.
4. Golf: Tammy is looking into golf courses near Durant and options for transportation by the casino or a vendor.
5. Agenda: Discussion of ideas for entertainment at new venue. Discussed ways to keep people engaged throughout conference.
6. Conference pin: Billy is going to reach out to the BPA instructor to see if they will help design a lapel pin for the conference.

5. Old Business

None.

6. Adjournment

Motion: Janiece Cress 2<sup>nd</sup> Matt Tarr Vote: Pass